



香港學術及職業資歷評審局
Hong Kong Council for Accreditation of
Academic & Vocational Qualifications

SUMMARY ACCREDITATION REPORT

**HONG KONG INSTITUTE OF VOCATIONAL
EDUCATION, VOCATIONAL TRAINING COUNCIL**

LEARNING PROGRAMME ACCREDITATION

**CERTIFICATE IN PET GROOMING
CERTIFICATE IN PET FIRST AID
CERTIFICATE IN PET CARE AND GROOMING
(SENIOR SECONDARY APPLIED LEARNING)**

AUGUST 2025

1. TERMS OF REFERENCE

1.1 Based on the Service Agreement (No.: VA1923), the Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ), in the capacity of the Accreditation Authority as provided for under the Accreditation of Academic and Vocational Qualifications Ordinance (Cap 592) (AAVQO), was commissioned by Hong Kong Institute of Vocational Education, Vocational Training Council (“Operator”), a branch of the Vocation Training Council, to conduct a Learning Programme Accreditation (LPA) Exercise with the following Terms of Reference:

(a) To conduct an accreditation test as provided for in AAVQO to determine whether the following programmes of the Operator meet the stated objectives and Hong Kong Qualifications Framework (HKQF, or in short QF) Level 3 standard and can be offered as accredited programmes:

- (i) Certificate in Pet Grooming;
- (ii) Certificate in Pet First Aid;
- (iii) Certificate in Pet Care and Grooming (Senior Secondary Applied Learning); and

(b) To issue to the Operator accreditation report(s) setting out the results of the determination in relation to (a) by HKCAAVQ.

1.2 The accreditation exercise was conducted according to the relevant accreditation guidelines referred to in the Service Agreement. A site visit took place on 12 June 2025.

2. HKCAAVQ’S DETERMINATION

Learning Programme Accreditation

Certificate in Pet Grooming

2.1 HKCAAVQ has determined that the Certificate in Pet Grooming meets the stated objectives and QF standard at Level 3, and can be offered as an accredited programme with a validity period from 1 May 2026 to 30 April 2028.

2.2 Validity Period

2.2.1 The validity period will commence on the date specified below.

2.3 The determinations on the Learning Programme Accreditation are specified as follows:

Name of Operator(s)	Hong Kong Institute of Vocational Education, Vocational Training Council 職業訓練局香港專業教育學院
Name of Award Granting Body	Vocational Training Council 職業訓練局
Title of Learning Programme	Certificate in Pet Grooming 寵物美容證書
Title of Qualification(s) (Exit Award(s))	Certificate in Pet Grooming 寵物美容證書
Primary Area of Study and Training	Services
Sub-area (Primary Area of Study and Training)	Animal and Pet Care
Other Area of Study and Training	Not applicable
Sub-area (Other Area of Study and Training)	Not applicable
Industry	Not applicable
Branch	Not applicable
QF Level	Level 3
QF Credits	23
Mode(s) of Delivery and Programme Length	Part-time, 22 weeks 230 notional learning hours (including 132 contact hours)
Intermediate Exit Award(s)	Not applicable
Validity Period	1 May 2026 to 30 April 2028
Number of Enrolment(s)	Five enrolments per year
Maximum Number of New Students	Maximum of 100 learners per year Maximum of 25 learners per class
Specification of Competency Standards-based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Specification of Generic Competencies-based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Vocational Qualifications Pathway Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Notes to be indicated on the QR	Not applicable
Address of Teaching/ Training Venue(s)	See Appendix 1

Learning Programme Accreditation

Certificate in Pet First Aid

2.4 HKCAAVQ has determined that the Certificate in Pet First Aid meets the stated objectives and QF standard at Level 3, and can be offered as an accredited programme with a validity period from 1 May 2026 to 30 April 2028.

2.5 Validity Period

2.5.1 The validity period will commence on the date specified below.

2.6 The determinations on the Learning Programme Accreditation are specified as follows:

Name of Operator(s)	Hong Kong Institute of Vocational Education, Vocational Training Council 職業訓練局香港專業教育學院
Name of Award Granting Body	Vocational Training Council 職業訓練局
Title of Learning Programme	Certificate in Pet First Aid 寵物急救證書
Title of Qualification(s) (Exit Award(s))	Certificate in Pet First Aid 寵物急救證書
Primary Area of Study and Training	Services

Sub-area (Primary Area of Study and Training)	Animal and Pet Care
Other Area of Study and Training	Not applicable
Sub-area (Other Area of Study and Training)	Not applicable
Industry	Not applicable
Branch	Not applicable
QF Level	Level 3
QF Credits	14
Mode(s) of Delivery and Programme Length	Part-time, 2 months 140 notional learning hours (including 56 contact hours)
Intermediate Exit Award(s)	Not applicable
Validity Period	1 May 2026 to 30 April 2028
Number of Enrolment(s)	Five enrolments per year
Maximum Number of New Students	Maximum of 100 learners per year Maximum of 25 learners per class
Specification of Competency Standards-based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Specification of Generic Competencies-based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Vocational Qualifications Pathway Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Notes to be indicated on the QR	Not applicable
Address of Teaching/ Training Venue(s)	See Appendix 1

Learning Programme Accreditation

Certificate in Pet Care and Grooming (Senior Secondary Applied Learning)

2.7 HKCAAVQ has determined that the Certificate in Pet Care and Grooming (Senior Secondary Applied Learning) meets the stated objectives and QF standard at Level 3, and can be offered as an accredited programme with a validity period from 1 September 2025 to 31 August 2030.

2.8 Validity Period

2.8.1 The validity period will commence on the date specified below.

2.9 The determinations on the Learning Programme Accreditation are specified as follows:

Name of Operator(s)	Hong Kong Institute of Vocational Education, Vocational Training Council 職業訓練局香港專業教育學院
Name of Award Granting Body	Vocational Training Council 職業訓練局
Title of Learning Programme	Certificate in Pet Care and Grooming (Senior Secondary Applied Learning) 寵物護理及美容（高中應用學習）證書
Title of Qualification(s) (Exit Award(s))	Certificate in Pet Care and Grooming (Senior Secondary Applied Learning) (QF Level 3) 寵物護理及美容（高中應用學習）證書（資歷架構第3級）
Primary Area of Study and Training	Services
Sub-area (Primary Area of Study and Training)	Animal and Pet Care
Other Area of Study and Training	Not applicable
Sub-area (Other Area of Study and Training)	Not applicable
Industry	Not applicable
Branch	Not applicable
QF Level	Level 3

QF Credits	27
Mode(s) of Delivery and Programme Length	Full-time, 1.5 years 270 notional learning hours (including 180 contact hours)
Intermediate Exit Award(s)	Not applicable
Validity Period	1 September 2025 to 31 August 2030
Number of Enrolment(s)	Two enrolments per year
Maximum Number of New Students	Maximum of 100 learners per cohort Maximum of 23 learners per class
Specification of Competency Standards-based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Specification of Generic Competencies-based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Vocational Qualifications Pathway Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Notes to be indicated on the QR	This course is approved by the Education Bureau. 此課程經教育局批核。
Address of Teaching/ Training Venue(s)	See Appendix 1

- 2.10 HKCAAVQ will subsequently satisfy itself whether the Operator remains competent to achieve the relevant objectives and the Programme continues to meet the standard to achieve the relevant objectives as claimed by the Operator by reference to, amongst other things, the Operator's fulfilment of any conditions and compliance with any restrictions stipulated in this Accreditation Report. For the avoidance of doubt, maintenance of accreditation status is subject to fulfilment of any condition and compliance with any restriction stipulated in this Accreditation Report. During the validity period, HKCAAVQ may request the Operator to provide evidence, such as admission related information, to demonstrate that the Operator and the Programme continue to comply with the determinations and meet the relevant accreditation standards.

3. INTRODUCTION

- 3.1 The Vocational Training Council (VTC) is a vocational and professional education and training (VPET) provider governed by the VTC Ordinance (Cap 1130) and is located in the Hong Kong Special Administrative Region. At present, there are 14 member institutions under VTC, among which the Hong Kong Institute of Vocational Education (IVE) offers VPET programmes ranging from certificates to higher diplomas.
- 3.2 The Certificate in Pet Care and Grooming (Senior Secondary Applied Learning) seeking accreditation has been approved by the Education Bureau (EDB) as an Applied Learning (ApL) course for senior secondary school students. A differentiation approach is, therefore, adopted in this exercise with a focused scope of review. The Operator is not required to submit documents under Domain of Competence of LPA-2 “Learner Admission and Selection” and the evidence on the financial resources and budgeting under Domain of Competence of LPA-6 “Learning, Teaching and Enabling Resources/Services”.

4. PROGRAMME DETAILS

The following is the programme information provided by the Operator.

4.1 Programme Objectives

Certificate in Pet Grooming (CPG)

The Programme objectives of the CPG programme are to:

1. Provide learners with the knowledge on pet grooming industry;
2. Equip learners how to use pet grooming tools; and
3. Train up learners to perform basic pet grooming techniques

Certificate in Pet First Aid (CPFA)

The Programme objectives of the CPFA programme are to:

1. Provide learners with the knowledge on pet first aid;
2. Equip learners with skills on handling common encountered emergency situations; and
3. Develop learners’ ability to master skills on cardiopulmonary resuscitation for domestic feline and canine.

Certificate in Pet Care and Grooming (Senior Secondary Applied Learning) (ApL(PCG))

The Programme objectives of the ApL(PCG) course are to:

1. Provide students with essential knowledge in pet care and grooming profession;
2. Equip students with necessary fundamental skills and knowledge of animal health, behavior, and nutrition for providing effective care for pets;
3. Facilitate students to acquire and practise basic pet grooming techniques;
4. Cultivate students' notion for lifelong learning and develop students to be independent learners; and
5. Help students to prepare themselves for further studies and career opportunities in pet care and grooming industry.

4.2 Programme Intended Learning Outcomes

Certificate in Pet Grooming (CPG)

Upon completion of the Programme, learners should be able to:

- PILO-1 Identify the roles, responsibilities and ethical conduct of the pet groomers in the industry;
- PILO-2 Use different pet grooming tools safely and effectively as per intended use; and
- PILO-3 Apply safety precautions and suitable pet grooming techniques on small breed dogs such as Toy poodle, Maltese, including initial basic health assessment, combing, nail trimming, eyes cleaning, ears cleaning, excessive hair removal, bathing, hair blowing, anal gland expression and styling.

Certificate in Pet First Aid (CPFA)

Upon completion of the Programme, learners should be able to:

- PILO-1 Recognise first aid situations, and assess the individual pet's condition and its first aid needs;
- PILO-2 Manage commonly encountered first aid situations (such as bleeding, wounds, seizures, fractures, short of breath, choking, intoxication and heatstroke), and application of appropriate first aid intervention; and
- PILO-3 Apply cardiopulmonary resuscitation for domestic feline and canine in a simulated situation.

Certificate in Pet Care and Grooming (Senior Secondary Applied Learning) (ApL(PCG))

Upon completion of the Programme, learners should be able to:

- PILO-1 Describe the general physiological functions and mechanism in healthy pets;
- PILO-2 Demonstrate occupational safety and industry standards when handling pets;

- PILO-3 Apply basic grooming techniques as well as communication and problem-solving skills through teamwork when providing grooming services to pets;
- PILO-4 Integrate knowledge and skills in husbandry and grooming to formulate basic care plans according to individual needs;
- PILO-5 Demonstrate proper values and attitudes in the pet care and grooming industry; and
- PILO-6 Enhance self-understanding and explore directions on further studies and career pursuits.

4.3 Programme Structure

Certificate in Pet Grooming (CPG)

Major Topic	QF Credit
Introduction to grooming industry	23
Animal welfare	
Animal behaviours and restraining techniques	
Handling pet grooming tools	
Safety precautions and workflow of pet grooming	
Knowledge of common pet styles for small breed dogs	
Pet grooming techniques with replacement models	
Pet grooming techniques with live animals	
Total	23

Certificate in Pet First Aid (CPFA)

Major Topic	QF Credit
Anatomy and Biological Structures	14
Haemostasis	
Cleaning and Disinfection	
Health Monitoring and Record Keeping	
Class of Emergency	
Patient Transport	
Triage	
Respiratory Emergencies	
Head and Neck Emergencies	
Haemorrhage	
Toxicity	
Wounds	
Shock	
Other Emergencies	
Pain	
Basic Life Support	
Total	14

Certificate in Pet Care and Grooming (Senior Secondary Applied Learning) (ApL(PCG))

Module Title	QF Credit
(1) Fundamental Pet Science	27
(2) Introduction to Pet Health Care	
(3) Pet Care and Husbandry Essentials	
(4) Fundamental Pet Grooming	
Total	27

4.4 Graduation Requirements

Certificate in Pet Grooming (CPG)

- Fulfil the minimum attendance requirement (70% of the maximum possible attendance); and
- Obtain a pass (passing mark is 40%) in both the quiz and practical test.

Certificate in Pet First Aid (CPFA)

- Fulfil the minimum attendance requirement (70% of the maximum possible attendance); and
- Obtain a pass (passing mark is 40%) in both the quiz and practical test

Certificate in Pet Care and Grooming (Senior Secondary Applied Learning) (ApL(PCG))

Learners are required to attain:

- a minimum attendance rate of 80% of the total number of contact hours of the programme; and
- the overall pass mark of the programme (the cut score for 'Attained' moderated by HKEAA).

4.5 Admission Requirements

Certificate in Pet Grooming (CPG)

- Completion of Secondary 6 under the new academic structure/ Secondary 5 under the old academic structure, or equivalent; or
- Completion of a QF Level 2 programme that is deemed acceptable to the respective Programme Board

Certificate in Pet First Aid (CPFA)

- Completion of Secondary 6 under the new academic structure/ Secondary 5 under the old academic structure, or equivalent; or Completion of a QF Level 2 programme that is deemed acceptable to the respective Programme Board;
AND

- Having at least one-year work experience in animal care;
AND
- Passing the admission interview.

Certificate in Pet Care and Grooming (Senior Secondary Applied Learning)
(ApL(PCG))

This is a Senior Secondary Applied Learning Course. Applicants have to meet the admission requirements set by the Education Bureau.

5. IMPORTANT INFORMATION REGARDING THIS ACCREDITATION REPORT

5.1 Variation and withdrawal of this Accreditation Report

- 5.1.1 This Accreditation Report is issued pursuant to section 5 of the AAVQO, and contains HKCAAVQ's substantive determination regarding the accreditation, including the validity period as well as any conditions and restrictions subject to which the determination is to have effect.
- 5.1.2 HKCAAVQ may subsequently decide to vary or withdraw this Accreditation Report if it is satisfied that any of the grounds set out in section 5 (2) of the AAVQO apply. This includes where HKCAAVQ is satisfied that the Operator is no longer competent to achieve the relevant objectives and/or the Programme no longer meets the standard to achieve the relevant objectives as claimed by the Operator (whether by reference to the Operator's failure to fulfil any conditions and/or comply with any restrictions stipulated in this Accreditation Report or otherwise) or where at any time during the validity period there has/have been substantial change(s) introduced by the Operator after HKCAAVQ has issued the accreditation report(s) to the Operator and which has/have not been approved by HKCAAVQ. Please refer to the '*Guidance Notes on Substantial Change to Accreditation Status*' in seeking approval for proposed changes. These Guidance Notes can be downloaded from the HKCAAVQ website.
- 5.1.3 If HKCAAVQ decides to vary or withdraw this Accreditation Report, it will give the Operator notice of such variation or withdrawal pursuant to section 5(4) of the AAVQO.
- 5.1.4 The accreditation status of the Operator and/or Programme will lapse immediately upon the expiry of the validity period or upon the issuance of a notice of withdrawal of this Accreditation Report.

5.2 Appeals

- 5.2.1 If the Operator is aggrieved by the determination made in this Accreditation Report, then pursuant to Part 3 of the AAVQO the Operator has a right of appeal to the Appeal Board. Any appeal must be lodged within 30 days of the receipt of this Accreditation Report.
- 5.2.2 If the Operator is aggrieved by a decision to vary or withdraw this Accreditation Report, then pursuant to Part 3 of the AAVQO the Operator has a right of appeal to the Appeal Board. Any appeal must be lodged within 30 days of the receipt of the Notice of Variation or Withdrawal.
- 5.2.3 The Operator should be aware that a notice of variation or withdrawal of this Accreditation Report is not itself an accreditation report and the right to appeal against HKCAAVQ's substantive determination regarding accreditation arises only from this Accreditation Report.
- 5.2.4 Please refer to Cap 592A (www.elegislation.gov.hk) for the appeal rules. Details of the appeal procedure are contained in section 13 of the AAVQO and can be accessed from the QF website at: www.hkqf.gov.hk.

5.3 Qualifications Register

- 5.3.1 Qualifications accredited by HKCAAVQ are eligible for entry into the QR at www.hkqr.gov.hk for recognition under the QF. The Operator should apply separately to have their quality-assured qualifications entered into the QR.
- 5.3.2 Only learners who commence the study of the named accredited learning programme during the validity period and who have graduated with the named qualification listed in the QR will be considered to have acquired a qualification recognised under the QF.

Address of Teaching/ Training Venue(s)

- (1) Hong Kong Institute of Vocational Education (Chai Wan)
30 Shing Tai Road, Chai Wan, Hong Kong
香港專業教育學院（柴灣）
香港柴灣盛泰道 30 號
- (2) Hong Kong Institute of Vocational Education (Haking Wong)
702 Lai Chi Kok Road, Cheung Sha Wan, Kowloon
香港專業教育學院（黃克競）
九龍長沙灣荔枝角道 702 號
- (3) Hong Kong Institute of Vocational Education (Lee Wai Lee)
3 King Ling Road, Tseung Kwan O, New Territories
香港專業教育學院（李惠利）
新界將軍澳景嶺路 3 號
- (4) Hong Kong Institute of Vocational Education (Tsing Yi)
20 Tsing Yi Road, Tsing Yi Island, New Territories
香港專業教育學院（青衣）
新界青衣島青衣路 20 號
- (5) Hong Kong Institute of Vocational Education (Morrison Hill)
6 Oi Kwan Road, Wan Chai, Hong Kong
香港專業教育學院（摩理臣山）
香港灣仔愛群道 6 號
- (6) Hong Kong Institute of Vocational Education (Tuen Mun)
18 Tsing Wun Road, Tuen Mun, New Territories
香港專業教育學院（屯門）
新界屯門青雲路 18 號
- (7) Hong Kong Institute of Vocational Education (Sha Tin)
21 Yuen Wo Road, Sha Tin, New Territories
香港專業教育學院（沙田）
新界沙田源禾路 21 號
- (8) Hong Kong Institute of Vocational Education (Kwai Chung)
20 Hing Shing Road, Kwai Chung, New Territories
香港專業教育學院（葵涌）
新界葵涌興盛路 20 號

- (9) Hong Kong Institute of Vocational Education (Kwun Tong)
25 Hiu Ming Street, Kwun Tong, Kowloon
香港專業教育學院（觀塘）
九龍觀塘曉明街 25 號
- (10) Hong Kong Design Institute
3 King Ling Road, Tseung Kwan O, New Territories
香港知專設計學院
新界將軍澳景嶺路 3 號

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